Mission Statement: Creating tomorrow's successful and caring citizens today.



GEMS Consecutive Absence for Students Policy

Schedule for Development / Monitoring / Review

This policy was approved by the Governing Body on:	February 2021
The implementation of this policy will be monitored by the:	Principal and Senior Leadership Team
The Policy will be reviewed annually, or more regularly in the light of any significant new developments. The next anticipated review date will be:	February 2022
Should serious incidents take place, the following external persons/agencies should be informed:	Akram Tarik (Principal) and in his absence Jeremy Hallum (Vice Principal)

System generated email / SMS sent to parent*

 Form Tutor / Class teacher emails home*

 Form tutor/ class teacher informs Head of Year (CC Head of school)
 Head of Year must phone (attempt to call) and record outcome on Phoenix*

 Form tutor / class teacher reports on the HSE to safeguarding team.
 Safeguarding Team actions and reverts back to teacher, HOY, and HS- if appropriate

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Vision

'At GFM we empower students to have the heart to celebrate uniqueness and the mind to be innovative, creative problem solvers, bringing a positive change to the world in which we live.'